**Employment Application**

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| **APPLICANT INFORMATION** | | | | | | | | | | | |
| Last Name | | First Name | | | | | | | | Middle | |
| Previous Names/Aliases | | | | Dates used name | | | | | | | |
| Birth date | | Ethnicity | | | | | | | | | |
| Street Address | | | | | | | | Dates lived - | | | |
| City | State | | | | | Zip | | | | | Years |
| Phone | | | | | Email address | | | | | | |
| Previous Address & City | | | | | | | | | Dates lived | | |
| Previous Address & City | | | | | | | | | Dates lived | | |
|  | | | | | | | | | | | |
| DL/ID #  Class of License: | | | State Issued | | | | Expiration Date | | | | |
| Social Security # | | | |  | | | | | | | |
|  | | | | | | | | | | | |
| Emergency Contact Name & Relationship & Year’s Known | | | | | | Phone # | | | | | |
| Emergency Contact Name & Relationship & Year’s Known | | | | | | Phone # | | | | | |

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| **Employment Desired** | | | | | | | | |
| Position/s applying for: | | | | | | | | |
| Date You can Start: | Shifts Available For:  1st 2nd 3rd Any Varied | | | | | | | |
| Days Your Available:  Mon Tues Wed Thurs Fri Sat Sun | | | | | What type of work are you looking for?  Part time Full time Seasonal Temporary | | | |
| How many hours a week are you available to work? | | | | | | | | |
| List any hours you are not available? | | | | | | | | |
| Are you available for over time? | | | | | | | | |
| Are you legally authorized to work in the United States? | | | | | | | | |
|  | | | | | | | | |
| Anything you would like us to know. | | | | | | | | |
| **Education** | | | | | | | | |
| High School Name and City: | | | | | | | | |
| From: To: | | Did you graduate? | | | | Studied | | |
| College Name and City: | | | | | | | | |
| From: To: | | | Did you graduate? | | | | Studied | |
| Other: | | | | | | | | |
| From: To: | | | | Did you graduate? | | | | Studied |

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| **Military Service** | |
| Branch | From: To: |
| Rank at Discharge | Type of Discharge |
| If other than honorable, please explain: | |

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| **General Information** |
| Subjects of Special Study or Research Work |
| Special Training |
| Special Skills or Awards |
| Volunteer Work |
| License Information & Experience with License: |

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| **Previous Employment** | | | | | | | | | | | | | |
| Company | | | | | | | | | Phone | | | | |
| Address | | | | | | | | | Supervisor - Title | | | | |
| Job Title | | | | | | | Starting Salary | | | | | Ending Salary | |
| Responsibilities | | | | | | | | | | | | | |
| From: To:  Part time – Full time – Temp | | | Reason for Leaving: Quit Fired Laid Off  Specific reason:  May they contact? Yes or No | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| Company | | | | | | | | | | Phone | | | |
| Address | | | | | | | | | | Supervisor - Title | | | |
| Job Title | | | | | | Starting Salary | | | | | | | Ending Salary |
| Responsibilities | | | | | | | | | | | | | |
| From: To:  Part time – Full time – Temp. | | Reason for Leaving: Quit Fired Laid Off  Specific reason:  May they contact? Yes or No | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| Company | | | | | | | | | | Phone | | | |
| Address | | | | | | | | | | Supervisor - Title | | | |
| Job Title | | | | | Starting Salary | | | | | | | | Ending Salary |
| Responsibilities | | | | | | | | | | | | | |
| From: To:  Part time – Full time – Temp. | Reason for Leaving: Quit Fired Laid Off  Specific reason:  May they contact? Yes or No | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| Company | | | | | | | | Phone | | | | | |
| Address | | | | | | | | Supervisor - Title | | | | | |
| Job Title | | | | Starting Salary | | | | | | | Ending Salary | | |
| Responsibilities | | | | | | | | | | | | | |
| From: To:  Part time – Full time – Temp. | | Reason for Leaving: Quit Fired Laid Off  Specific reason:  May they contact? Yes or No | | | | | | | | | | | |
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| **What was your least favorite job? Why?** | | | | | | | | | | | | | |
| **What was your most favorite job? Why?** | | | | | | | | | | | | | |

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| **Tax Incentive Information** | | | | | |
| Within the past two years have you received any for of cash or voucher assistance, such as Temporary Assistant for Needy Families (TANF), Child Care or Transportation Assistance (CCCT), or Food Stamps (FS)?    YES NO  If yes: Dates, Benefits received  Workers Name Number # | | | | | |
| Have you ever served in the US Military?  YES NO  If yes: Dates, Type of discharge | | | | | |
| Have you ever been convicted of a Felony/Misdemeanor?  YES NO  If yes: Be Specific - Dates, Outcome, Details, County    (use back if needed) | | | | | |
| Have you ever participated in a State or Veterans Affairs Vocational Rehabilitation Program or have you participated in the Ticket to Work Program?  YES NO | | | | | |
| Have you received Supplemental Security Income (SSI) for yourself within the last 3 months? Do NOT include Social Security Disability Income (SSDI).  YES NO  Amount Received Last date received | | | | | |
| Have you been unemployed, received Unemployment Benefits or been eligible to receive Unemployment Benefits during the past year?  YES NO | | | | | |
| Have you been unemployed and not attending High School, Trade School, or College for the past 6 months?  YES NO  Dates of unemployment: | | | | | |
| **References** | | | | | |
| Full Name | Relationship | | | | |
| Company  Position held | Phone | | | | |
| Address  Email Address | | Years Known | | | |
|  | | | | | |
| Full Name | Relationship | | | | |
| Company  Position held | Phone | | | | |
| Address  Email Address | | | Years Known | | |
|  | | | | | |
| Full Name | Relationship | | | | |
| Company  Position held | Phone | | | | |
| Address  Email Address | | | | Years Known | |
|  | | | | | |
| Full Name | Relationship | | | | |
| Company  Position held | Phone | | | | |
| Address  Email Address | | | | | Years Known |
|  | | | | | |
| Full Name | Relationship | | | | |
| Company -  Position held | Phone | | | | |
| Address  Email Address | | | | | Years Known |
| **Disclaimer and Signature** | | | | | |
| I certify that my answers are true and complete to the best of my knowledge.  If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.  Signature Date: | | | | | |
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